



Technology Device Agreement

To better serve our patients, Stepworks provides technology devices to access specific Stepworks-approved applications for telehealth services. (Laptop computers, tablets, and smartphones are examples of “technology devices.”) By signing this document, you agree to the following terms:

- These devices are for Stepworks use only. Other personal use is prohibited.
- You are responsible if a device is lost or damaged. If loss or damage occurs, tell a Sober Living or Stepworks team member immediately.
- Do not use these devices to store or send private information (personal, financial, or health-related).
- Log out of any applications when not in use.
- Lock screens when not in use. (Device screens should lock automatically after five minutes of inactivity.)
- Return devices to their docking locations when not in use.
- Do not install or uninstall software, applications, or hardware. (Devices are locked to prevent these actions. Do not attempt to go around these safeguards.)
- Do not share devices or allow others to view your screen during use.
- Do not share passwords or account information.
- Devices are the property of Stepworks. There is no guarantee of privacy, and as a protection, Stepworks monitors their usage (web browsing history, emails, downloads).
- Tell a Sober Living or Stepworks team member if you see anyone using devices improperly.
- For security, Stepworks geo-tracks its devices and can access them remotely.
- Violating this agreement will result in loss of device privileges and disciplinary action.
- Stepworks may suspend access to its technology devices at any time.

I have read, understand, and agree to this Technology Device Release Agreement. I understand that there is no expectation of privacy in the use of technology devices owned by Stepworks. I understand that violations of this agreement may result in loss of device privileges and disciplinary action.

Resident Name (print): _____

Resident Signature: _____ Date: _____ / _____ / _____