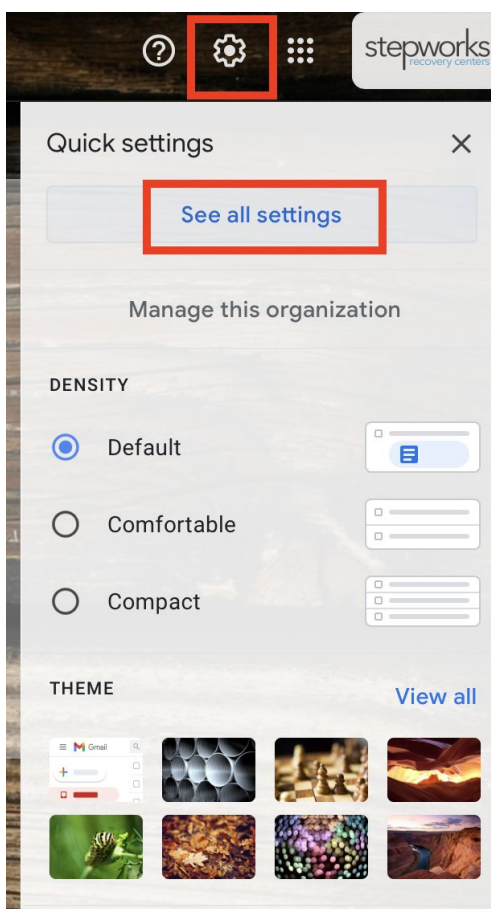


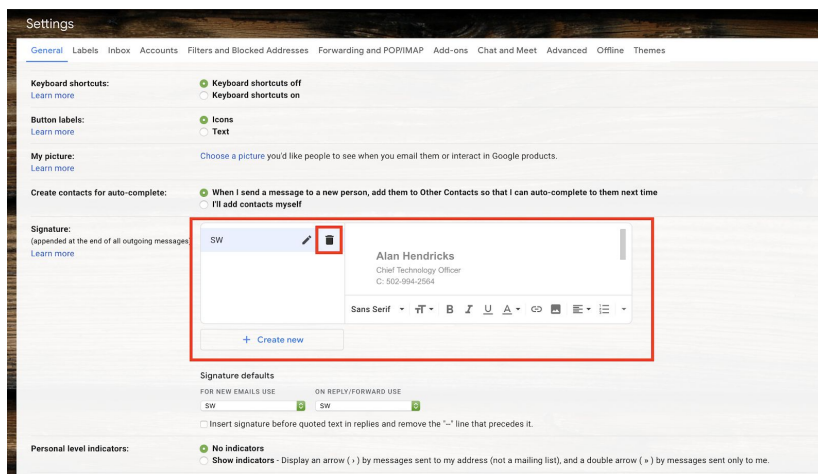
Remove Email Signatures

Gmail Web-Portal:

- Log into your email via a web browser
- Once logged in, select the settings icon in the upper right corner and choose 'See All Settings'



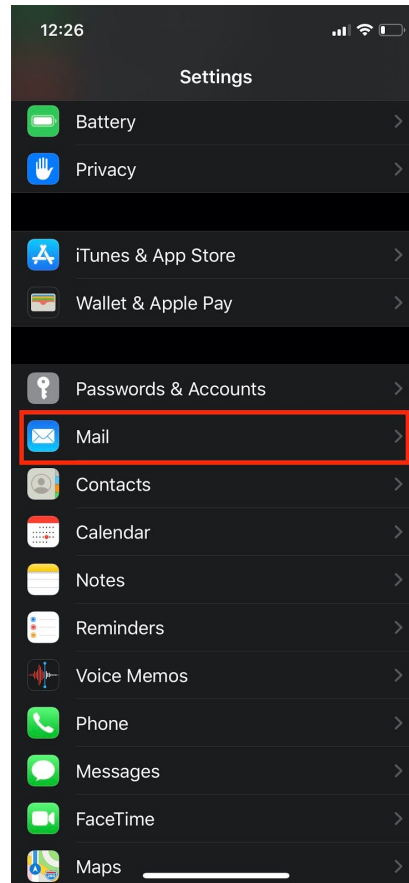
- On the General tab, scroll down until you see the signature section
- Click the trash can next to all signatures in the list. If no signatures are listed then you do not have any saved and no action is necessary



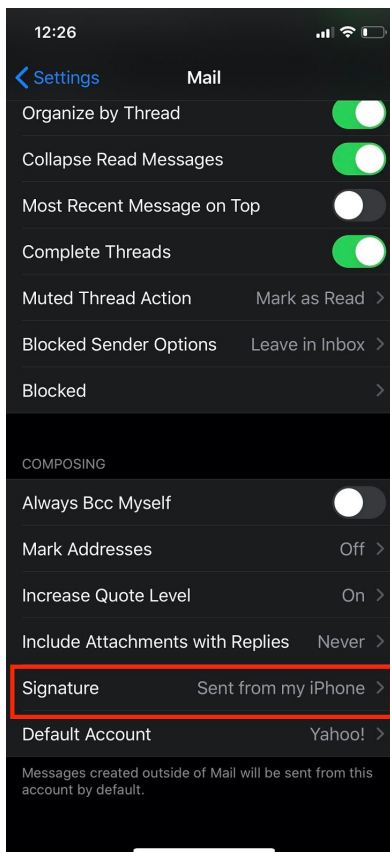
- Lastly, once you have deleted all signatures in the list, scroll to the bottom of the page and select 'Save Settings'

iPhone & iPad

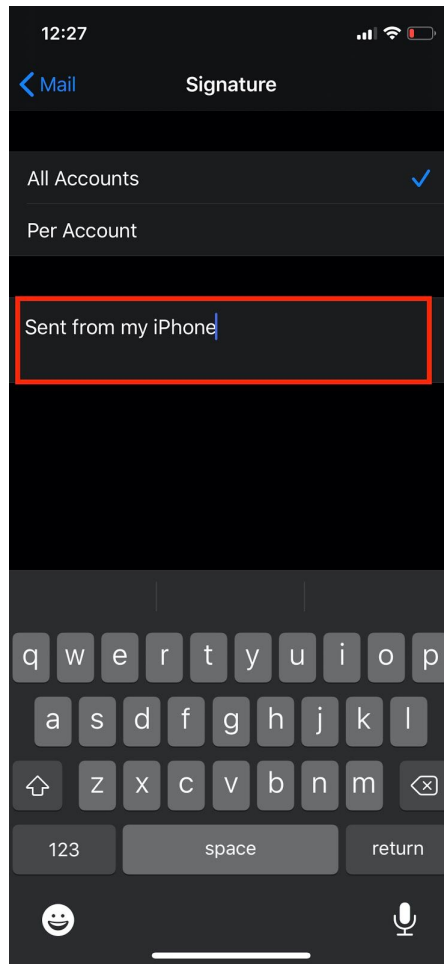
- Go to the Settings app on the device
- Scroll down to Mail



- Within the Mail settings scroll down to Signature

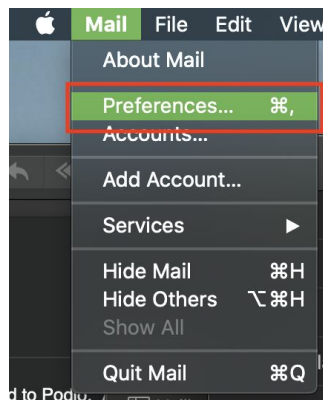


- Delete everything from within the highlighted field and leave it blank



Apple Mail (Mac)

- Open the Mail app on your Mac
- From the taskbar, choose Mail > Preferences in the upper right



- Select each signature in the list and click the minus sign to delete it. If no signature is present than no action is necessary

Signatures

General Accounts Junk Mail Fonts & Colors Viewing Composing Signatures Rules

All Signatures
1 signature

alan.hendricks...
1 signature

alanhendricks...
0 signatures

Signature #1

Alan Hendricks
Chief Technology Officer
stepworks
recovery centers
C: 502-994-2645

+ - Always match my default message font
(Helvetica 12)

Choose Signature: None

Place signature above quoted text